



COMMITTEE:

MEETING DATE:

PERSON PRESIDING:

MEMBERS IN ATTENDANCE:

EX-OFFICIO MEMBERS IN ATTENDANCE:

OTHERS IN ATTENDANCE:

ACTIONS OF MEETING

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Agenda Item:

Discussion:

Action Taken:

Assigned additional duties to:

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Agenda Item:

Discussion:

Action Taken:

Assigned additional duties to:

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NEXT MEETING:

ITEMS TO BE DISCUSSED:

Minutes Reviewed and Approved by

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*Committee Chair/Date*

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*Cabinet Member/Date*

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*President/Date*