

SECTION: Personnel Policies and Procedures / General Personnel Policies and Procedures
SUBJECT: Resignations
SOURCE REFERENCE: Board of Trustees Policy 617.01

NUMBER: F/8.12

Resignations

All faculty and staff shall give written notice of resignation at least 14 calendar days prior to the effective date of resignation, unless the President approves a shorter notice period. Failure to do so may result in documentation being placed in the employee's personnel file about the failure to follow policy and may affect your ability to be rehired at any ACCS entity or system office.