

SECTION: Personnel Policies and Procedures / General Personnel Policies and Procedures
SUBJECT: Electronic Devices in Classroom
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General Personnel Policies and Procedures

Electronic Devices in Classroom

The absence of unnecessary distractions and interruptions is essential for an effective learning environment. Therefore, Gadsden State Community College, requires that students and employees adhere to this policy regarding the use of electronic devices in and around classrooms, labs, tutoring sessions, testing sessions, and building hallways.

Electronic devices include cell phones, laptops, notebooks, iPods, MP3 players and other handheld devices. Except in emergencies, those using such devices must leave the classroom or use with permission of the instructor. When permission has been granted by an instructor for the use of an electronic device in the classroom, the student shall use the device in a manner that avoids distraction to fellow students or to the instructor.

When not in use, electronic devices should be turned off or placed on silent (not vibrate). Violation of this policy may result in the following sanctions:

- a. Confiscation of the device by the instructor or security;
- b. Dismissal from the class for the day on which the offense occurs; and,
- c. Referral for disciplinary action pursuant to the Student Code of Conduct and Discipline – Non-Academic, and/or the Employee Code of Conduct