

GADSDEN STATE COMMUNITY COLLEGE FACULTY PROFESSIONAL GROWTH PLAN

In accordance with ACCS Board Policy 605.02 and GSCC policy F/5.1, a faculty member aspiring to advance in rank must have a professional growth plan. Coursework completed for professional growth is paid for by the faculty member and pursued on the faculty member's own time. The postsecondary institution from which coursework is taken must be accredited by a nationally recognized accrediting body. Please consult with the appropriate instructional dean for guidance. Professional growth plans must be approved in advance by the appropriate instructional dean and the President.

Initial Approval: For initial approval, include a program description, course of study, and a letter stating what your current rank and aspiring rank is, and what the expected outcomes to yourself and the institution will be. This document and supporting attachments must be approved by the appropriate instructional Dean **at least 30 days prior to beginning the program**. Additional review by the remaining Instructional / Institutional Effectives Deans (4 total) will be required, followed by a review from Human Resources before being submitted for the President's initial approval.

Final Approval: For final approval, official transcripts showing the awarded degree must be received by Human Resources for evaluation on or before August 15 for a proposed rank change to be effective September 1. Documents received after August 15 will be evaluated for rank change the following academic year.

Last Name	First Name	MI	Division

Teaching Field(s)	Current Rank	Aspiring Rank	Credentialing Group

Proposed Institution	Proposed Degree, Major, or Certification	Expected Date of Completion

<p>I have attached:</p> <p>____ Program Description</p> <p>____ Course of Study</p> <p>____ Letter including reason for request, aspirations, expected outcomes to self and institution.</p>
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Signature of Faculty Member: _____ Date _____

**GADSDEN STATE COMMUNITY COLLEGE
FACULTY PROFESSIONAL GROWTH PLAN**

INITIAL APPROVAL:

_____ Date _____
Applicant's Dean (1)

_____ Date _____
Instructional Dean (2)

_____ Date _____
Instructional Dean (3)

_____ Date _____
Institutional Effectiveness Dean (4)

HR USE: INITIAL APPROVAL	
_____	Meets all requirements of ACCS Board Policy 605.02 and GSCC policy F/5.1
_____	Approved by a minimum of 3 (Instructional or IE) Deans
_____	_____
HR Review & Approval	Date

Initial Approval:

_____ Date _____
President

PROGRAM COMPLETION

Official Transcripts have been evaluated. The coursework and degree earned meet all Professional Growth Plan requirements established by ACCS Board Policy 605.02 and GSCC policy F/5.1

_____ Date _____
Applicant's Dean

_____ Date _____
Director of HR

Final Approval:

_____ Date _____
President