

PREFERRED SUPPLIER CONTRACTS

COMMODITY	SUPPLIER	Quote Method
Computer/Tablet: Apple	Apple	IT HelpDesk Ticket at MYGADSDENSTATE Portal (Faculty & Staff)
Computer/Laptop/Desktop: Dell	Dell	IT HelpDesk Ticket at MYGADSDENSTATE Portal (Faculty & Staff)
Copier: Xerox	Berney Office Supplies	Email Wendell.Blunt@berney.com or Phone 205-222-6019
Copier; Konica, HP, Canon, Sharp, Ricoh	Konica, HP, Canon, Sharp, Ricoh	Paper quote at Alabama Buys (Enter Copier in the keywords field and then select the name from the query results for supplier contact information)
Food Service Ware (Cups, Spoons, Forks, etc.)	Douglas Equipment Hawk Inc	Imperial Dade Email for paper quote: JEsckridge@imperialdade.com
Furniture	<u>Assisting Dealers:</u> Business Interiors Crawford Office Supply Miller Office	Business Interiors Email for paper quote: sgroover@businessinteriors.com Phone: 205-939-1008 Crawford Office Supply Email for paper quote: mspivey@crawfordofficesupply.com Phone: 256-237-3310 Miller Office Email for paper quote: phyllisdill@millerof.com Phone: 256-237-1641
Janitorial Supplies Fans, Heaters	Fastenal, MSC, SupplyWorks/HD	Fastenal: Online Orders MSC: Online Orders SupplyWorks/HD: Online Orders Email purchasing@gadsdenstate.edu if online ordering credentials are needed
Office Supplies	Office Depot and Staples Advantage	Online Orders at Office Depot or Staples Advantage
Paper	Strickland Paper	Email for paper quote: staars@stricklybiz.com Phone: 205-798-3000
Printing: Business Cards, Envelopes, Letterhead	Staples Advantage	Online Orders at Staples Advantage (Log in account number: 1837847)
Printing: Booklets, Brochures, Postcards, etc		Request for Services at MYGADSDENSTATE Portal (Faculty & Staff)
Promotional Items		Request for Services at MYGADSDENSTATE Portal (Faculty & Staff)
Shredder	Seps Graphics Strickland Paper	Seps Graphics Email for paper quote: cheryl@sepsgraphics.com Phone: 205-444-5554 Strickland Paper

		Email for paper quote: staars@stricklybiz.com Phone: 205-798-3000
Shredding	Vital Records	Paper quote at Alabama Buys (Enter Shredding in the keywords field and then select the name from the query results for supplier contact information)
Technology Purchases	CDWG	IT HelpDesk Ticket at MYGADSDENSTATE Portal (Faculty & Staff)
Toner & Ink Cartridges		Berney Inc (Printers and copies with a Berney Sticker) Email for paper quote: supply@berney.com Email Gadsden State IT HelpDesk ticket for a quote for all other printers
Transportation	Camelot Bus Charters	Email for paper quote: camelottravels@gmail.com